

# Mallacoota P12 College

## eLearning



## 1:1 Laptop Agreement: 2015

### *Responsibilities*

- ☺ I agree to use my laptop primarily as a LEARNING TOOL
- ☺ I agree to bring my laptop to school each day fully charged
- ☺ I agree to take responsibility for my files and always save a back up
- ☺ I agree not to share my laptop or password with other students
- ☺ I agree to respect my parents/guardians and teachers by using my laptop in accordance with the Mallacoota P12 eLearning Agreement as well as any rules set my parents/guardians at home
- ☺ I understand the laptop is school property and that I will be required to hand it in if I breach the eLearning or Laptop Agreements
- ☺ I understand that all content and activity on my laptop is recorded and easily accessed and that my laptop is therefore not PRIVATE. I understand my teachers/parents/guardians have the right to view the content of my laptop anytime.
- ☺ I agree to not to install, delete or modify the pre-installed laptop software

### *Communication*

- ☺ I agree to respect myself, others and the environment and to be SAFE, RESPONSIBLE and CONSIDERATE in the way I communicate with others
- ☺ I agree to use the laptop as directed by my teacher/parent/guardian
- ☺ I agree to abide by the terms of the Mallacoota P12 eLearning Agreement both at home, at school and on school excursions

### *Care*

- ☺ I agree to use common sense and to practise safe and responsible OH & S
- ☺ I agree to carry my laptop inside the case when it is not in use
- ☺ I agree to report any damage to ICT technician and I understand repairs must be authorised.
- ☺ I agree to report loss or theft to the ICT Coordinator and then the police.

The laptops have a 3 year warranty however repair or replacement costs outside warranty and reasonable use may be incurred by the student/parent/guardian.

The laptop remains the property of the College and must be returned in the event the student no longer attends the College.

I agree to the terms of this agreement:

Student signature: \_\_\_\_\_ Print name: \_\_\_\_\_

Parent signature: \_\_\_\_\_ Print name \_\_\_\_\_

Date: \_\_\_\_\_

