

Mallacoota P-12 College

Student Reporting Policy

Rationale:

- Accurate and comprehensive reporting of school and student performance aids in establishing open communication, helps to improve student learning, assists in establishing future direction, and helps to identify areas of exemplary performance, as well as those in need of support and assistance.

Aims:

- To report school and student performance accurately and comprehensively.
- To improve student learning by accurately determining areas of future need, as well as areas of current exemplary performance.

Implementation:

- Schools are responsible for accurately reporting student achievement against the standards outlined in the Australian Curriculum to the students themselves, to parents, other teachers and schools, to School Council, and to the Department of Education and Early Childhood Development.
- At the end of each semester, each year our school will provide parents with two written Student Reports indicating their child's academic progress against Australian Curriculum standards and progression points. Where necessary, translations into other languages will be provided.
- The Student Reports will be generated using Department of Education provided software, and will include assessments against state-wide academic standards, an indication of strengths and areas requiring additional assistance, suggestions for support and extension strategies, areas beyond the Australian Curriculum (including attitude, participation, extra-curricular activities, social skills), and a student self-assessment.
- At the end of terms 1 and 3, parents will be supplied with an interim report which will provide a graded assessment against key standards, together with a report of the days absent from school to that date.
- Staff will participate in moderation professional development involving assessment maps and annotated work samples so that staff can apply consistent judgements of student progress against the Australian Curriculum standards across the school.
- Whilst we encourage parents to make appointments at any time during the school year to discuss their student's progress, we will provide two formal parent/teacher interviews per year - one interview after each of the mid-year and end of year written reports are distributed. Where necessary, interpreters will be provided.
- Our school will progressively develop learning improvement plans for individual students in consultation with parents and, where appropriate, with others with specific expertise.
- We will participate in the National Assessment Program - Literacy and Numeracy (NAPLAN) so as to gain information for staff, parents and students on students' progress in relation to the Australian Curriculum levels.
- We will provide information for parents on the Australian Curriculum, the Student Reporting process and NAPLAN via the College newsletter.

- The school will assess the achievements of students with disabilities and impairments in the context of the VELs. Program support groups will help develop individual student profiles containing learning goals in each key learning area for each student. Progress towards learning goals will be reviewed and reported by the program support group
- The school will provide all required performance data to the Department of Education and Early Childhood Development and the community by means of an annual report, as well as an Executive Summary of performance data to all families.
- Students for whom English is a second language will have their progress in English reported against the English as an Additional Language progression standards.

Evaluation:

This policy will be reviewed as part of the school's three-year review cycle, or at any time that Department of Education policy changes influence reporting practices in schools.

This policy was last ratified by School Council on 17.09.2014

A handwritten signature in black ink, appearing to read 'Celia Wallace', is positioned above the printed name and title.

Celia Wallace
School Council President