



Mallacoota P-12 College
PARENT PAYMENT ARRANGEMENTS
Primary Grades 2023

Dear Parent/Guardian,

Mallacoota P-12 College is looking forward to another great year of teaching and learning and would like to advise you of the College's voluntary financial contributions for 2023.

Schools provide students with free instruction to fulfil the standard Victorian Curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We thank you for all your support and assure you that all financial contributions make a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to provide extra classroom support in the primary area, implement a robust digital device program, run a Music program and enhance the STEAM (technology) program, as some examples.

The total Voluntary Curriculum Contribution for 2023 is **\$190** per student. Details of what makes up these contributions are on page 3.

Extra-Curricular Items & Activities

Payments for Extra-Curricular activities will be requested on an opt-in or user pays basis in 2023.

Payment Methods

Payment can be made at the school office by cash or cheque. **Please make payment early in 2023, please do not pay in 2022.**

Alternatively, you can make payment directly in the College account:

BSB: 083 001

Account No: 715478083

Account Name: Mallacoota P-12 College Council Official Account

If making payments via this method, please include your students surname and '2023' in the reference so that we can reconcile it (i.e Reference: 'Smith2023')

Please note that our school bank account has changed. Please ensure you use these new details for any payments.

Thank you

BSB: 083 001

Account No: 715478083

Account Name: Mallacoota P-12 College Council Official Account

Mallacoota P-12 College understands that some families may experience financial difficulty and offers a range of support options, including:

- Camps, Sports and Excursions Fund
- Drought Assistance or Bushfire Support credits
- State School's Relief (SSR)
- School Breakfast Program

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact our Business Manager, Rebecca or one of our Principal class staff.

Ph: 03 5158 0254 | Email: Rebecca.Cashmore@education.vic.gov.au

Please note: we do not have EFTPOS or credit facilities at the College Office

- This initial invitation for curriculum contributions will be sent out a minimum of 6 weeks prior to the commencement of the school year and requests will be sent out no more than once per term.
- All students have access to the standard curriculum
- Any record of payment or contributions by parents and guardians will be kept confidential and a receipt provided, on request.

Refunds

Mallacoota P-12 College will consider requests for partial or full refunds of payments made by parents on a case-by-case basis taking into account the individual circumstances. Generally we will not be able to refund payments made for items purchased or costs that have already been paid where those funds have already been transferred to a third party. For example, camp costs when a child becomes unwell and cannot attend in circumstances where the payment has already been made or committed to a third party and no refund is available to the school. Where possible, we will make this clear to parents at the time of payment. An alternative option of retaining the payment on the family account for other charges will also be offered to parents.

For further information on the Department's Parent Payment Policy please see a one page overview attached.

Yours sincerely,



Cheryl Osborne
Acting Principal



Dani Morris
School Council President

CURRICULUM CONTRIBUTION ITEMS 2023

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<p><i>Year Prep-Grade 6 classroom consumables, materials & equipment</i></p> <ul style="list-style-type: none"> • Stationery and Classroom consumables and equipment • Workbooks & Diary eg handwriting books • Art, STEAM & Health/PE supplies and resources 	\$133.00
<p><i>Year Prep-Grade 6 Subscriptions which include:</i></p> <ul style="list-style-type: none"> • Athletics • Reading Eggs • Storybox Library • Grok Learning • STILE • IT Apps 	\$37.00
<p><i>Year Prep-Grade 6 Whole school local curriculum events</i></p> <ul style="list-style-type: none"> • Local class minor excursions – Can include transport to and from all local events:- Examples- Athletic sports, Cross Country, Beach activities etc. 	\$20.00
Total Amount	\$190.00

Educational items for students to own

Our school purchases all stationery and student supplies in bulk and distributes them to the classrooms in preparation for the school year. These items are included in the Curriculum Contribution

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.